Application for Graduate Study: Instructions and Information

Department of Chemistry
Iowa State University

Please send ALL application materials to:

Chemistry Graduate Admissions Office
Department of Chemistry
1605B Gilman Hall
Iowa State University
Ames, IA 50011-3111

Telephone (toll-free in US): 800 521-2436  chemgrad@iastate.edu
FAX: 515 294-0105  www.chem.iastate.edu

APPLICATION

Submit application materials directly to the Department of Chemistry. A complete package is an on-line application (at www.chem.iastate.edu), OFFICIAL transcript(s) from all universities attended, three (3) letters of recommendation and copies of GRE and TOEFL scores (for international applicants). Applicants will be evaluated for admission and graduate assistantships concurrently. There is no application fee when you apply in this manner!

Applicants who accept an offer will later apply for admission to the Graduate College, but that may be regarded as a formality owing to Chemistry’s high admissions standards. The department will forward your materials AND pay your application fee.

CHEMISTRY APPLICATION PROCEDURES

1) DEPARTMENTAL APPLICATION ON-LINE PROCESS: Applications from non-citizens must be completed by February 1, 2010. [Indeed, owing to the time needed for obtaining a visa, earlier application is encouraged.] Please visit our web site, www.chem.iastate.edu, and then select Apply On-Line and follow instructions from there.

2) LETTERS OF RECOMMENDATION: Three letters of reference on official letterhead stationery are required from research supervisors, faculty instructors and/or advisors. You should waive (or decline to waive) the confidentiality statement at the bottom of the recommendation form. These letters may be mailed with your other application materials as long as they are in SEPARATE signed and sealed envelopes. Or, if it is more convenient for your recommenders, they may send your letter directly from their email address to ours at chemlett@iastate.edu.
3) **Transcripts:** The list of courses taken and grades received must be presented. International transcripts also need a copy in English.

4) **Graduate Record Examinations (GRE):** The Department of Chemistry requires the General Test scores from all international applicants. Students **MUST** send a photocopy of the results directly to the Department of Chemistry.

   Although the GRE Chemistry subject scores are not required, we do recommend that you take this test because the results are helpful in assessing your knowledge of chemistry.

5) **English Language Test:** Non-citizens must take either the TOEFL or IELTS examinations; information about IELTS is available at [www.ielts.org](http://www.ielts.org) The department **HIGHLY RECOMMENDS** taking the iBT. Students **MUST** send a photocopy of the results directly to the Department of Chemistry.

6) **General Information**

   A. **Assistantships:** All of the graduate students in Chemistry are supported on 12-month appointments as teaching assistants or research assistants. Entering students are appointed as teaching assistants.

   B. **Health Insurance:** TAs and RAs receive free coverage. You have the option of paying additional premiums for family members.

   C) **Starting Dates; TA-Training:** Students are admitted for fall semester and arrive shortly before classes start according to an announced schedule, usually two weeks before classes begin. This is to allow for training sessions for their duties as teaching assistants.