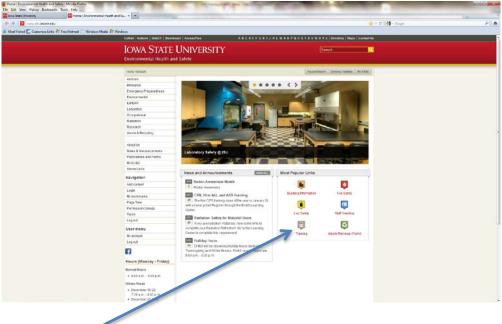
### Start with www.ehs.iastate.edu



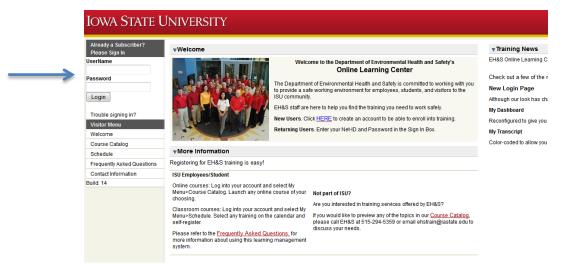
Click on the Training icon.



Click the **ISU Login** button to sign into the Learning Center. Please make sure to allow popups for the following addresses: www.ehs.iastate.edu and training.ehs.iastate.edu/IOWASU/

IOWA STATE UNIVERSITY Environmental Health and Safety

# **Quick Start Instructions for the EH&S Learning Center**



Log in using your ISU Net-ID and password.

### Can't log in? Click on Trouble signing in. You will be automatically directed to the following form:

IOWA STATE U	IN	EH&S Learning Center Account
		If you are unable to log in the the Learning center, please complete this form to create an account for EH&S training.
Already a Subscriber?		Client Information
Please Sign In UserName		Ames Lab employees need to apply for an ISU Net ID and password if they do not already have one. The password used at log-in to the Learning Center must be the password that goes with the Net ID.
Password		UNIVERSITY University ID*
Login		ISU Email*
Trouble signing in? Visitor Menu		First Name *
Welcome		Middle Initial
Course Catalog		Last Name *
Schedule Frequently Asked Questions	R	Maiden Name
Contact Information	1	Phone Number *
Build: 14	C	Department *
	C .	Job Title *
	C I	Supervisor Name *
	F	Submit
	1	
	-	

Complete the fields and click on Submit. You will be contacted within two business days by EH&S Training Support. If you do not receive a response, email <u>ehstrain@iastate.edu</u> or call 294-5359 after two business days.

IOWA STATE UNIVERSITY Environmental Health and Safety

### Continue if you can log in successfully.

You are now at the EH&S Learning Center.

After you log in, you may access courses through the Course Catalogs. IF you do not see catalogs, email <a href="mailto:ehstrain@iastate.edu">ehstrain@iastate.edu</a>.

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My Dashboard	Course Title	Delivery	Action				
My Exrolments My Profile	Course Catalog: CIRAS - Safety Training for Manufacturing and						
Mr Requirements	Course Catalog: CIRAS_HMMM - Hazardous Materials Manage	ment for Manufacturers					
Mr Training Needs	Course Catalog: CL - Classroom						
	Accident Investigation for Supervisors	Instructor Led	Lis: Eventa				
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Mr, Transcript Course Catalog Schedule Frequently Asked Questions							
My Transcript Course Catalog Schedule	Asbestos Awareness Training	Instructor Led	List. Events				

To take an online course, scroll down the page to get to the Online Course Catalog.

My Requirements	Course Catalog: IDNK - IOWA DNK UNDERGROU	ing storage rank	rraining	
My Training Needs	📂 Course Catalog: ON - Online			
My Transcript	Asbestos Awareness	On-Line courses	Launch	
Course Catalog	Autoclave Safety C	On-Line courses	Launch	
Schedule	Biohazardous Materials: An Introduction C	On-Line courses	Launch	
Frequently Asked Questions	Biosafety Cabinets: Working Safely	On-Line courses	Launch	
Contact Information	Biosafety in Microbiological and Biomedical			-
Log Out	Laboratories C	On-Line Course	Launch	
Manager Menu	Bloodborne Pathogens and Sharps Safety			
People	Training for Custodial Personnel C	On-Line courses	Launch	
Master Schedule	Bloodborne Pathogens and Sharps Safety			

Courses are listed alphabetically. Launch the assigned online course using the Launch link.

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After completing the online course you can view your training history by going to **My Transcript**. In **My Transcript** you can print and also email a certificate.

IOWA STATE UNIVERSITY Environmental Health and Safety

My Training Needs       Course Catalog: ON - Online         My Transcript       Asbestos Awareness       On-Line courses Launch         Course Catalog       Autoclave Safety       On-Line courses Launch         Schedule       Biohazardous Materials: An Introduction       On-Line courses Launch         Schedule       Biosafety Cabinets: Working Safely       On-Line courses Launch         Contact Information       Biosafety in Microbiological and Biomedical         Log Out       Laboratorises       On-Line courses Launch         Manager Menu       Bioodborne Pathogens and Sharps Safety         People       On-Line courses Launch		My Requirements	Course Catalog: IDNK - IOWA DNK UNDERGIN	ound storage rank	Iraining
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Schedule     Biohazardous Materials: An Introduction     On-Line courses     Launch       Frequently Asked Questions     Biosafety Cabinets: Working Safely     On-Line courses     Launch       Contact Information     Biosafety in Microbiological and Biomedical     Laboratories     On-Line Course       Log Out     Laboratories     On-Line Course     Launch       Manager Menu     Bioodborne Pathogens and Sharps Safety     Safety		My Transcript	Asbestos Awareness	On-Line courses	Launch
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People Training for Custodial Personnel On-Line courses Launch		Manager Menu	Bloodborne Pathogens and Sharps Safety		
		People	Training for Custodial Personnel	On-Line courses	Launch
Master Schedule Bloodborne Pathogens and Sharps Safety		Master Schedule	Bloodborne Pathogens and Sharps Safety		

To register for a classroom course choose Schedule from My Menu.

Welcome					
Welcome Ruth Book	E All Locations	✓ Search:	Go Reset 3		
My Menu	Select a course link on the ca	lendar to enroll.			
My Dashboard					Calendar
My Enrollments		<< Previous	July - 2013 - Go	Next>>	
My Profile					
My Requirements	Mon	Tue	Wed	Thu	Fri
My Training Needs	1	2	3	4	5
My Transcript					
Course Catalog					
Schedule	8	9	10	11	12
Frequently Asked Questions					

Use the date field at the top of the calendar to advance through the calendar. Classes with a line under them are open for enrollment. Classes with no line are closed for enrollment.

Select a course link on the calendar to enrol	l.			
Calendar				
	<< Prev	rious August - 2014 - Go	Next >>	
Mon	Tue	Wed	Thu	Fri
Jul 28		30 9:00AM Electrical Safety and Lockout/Tagout 2:30PM Fire Safety and Extinguisher Training	31 9:00AM Lead Awareness Training	1 8:30AM <u>Spill Control and Stormwater Pollution</u> Prevention 10:00AM <u>Spill Control and Stormwater Pollution</u> Prevention
4	5 9:00AM <u>Radiation Safety for Materials Users - Part 4,</u> <u>Performance Based Training</u>	6 9:00AM <u>Spill Control and Stormwater Pollution</u> <u>Prevention</u>	7	8
11	12	13 9:00AM <u>Respirator Recertification</u> 12:00PM <u>Recognizing and Reporting Disturbing</u> <u>Behavior (RRDB)</u> 1:00PM <u>Violent Incident Response Training (VIRT)</u>	14 9:00AM Respirator - Initial Certification 12:30PM Laboratory Safety Orientation	15 8:30AM Laboratory Safety Orientation 12:30PM Laboratory Safety Orientation
18		20 8:30AM Laboratory Safety Orientation	21 8:30AM Laboratory Safety Orientation	22 8:30AM Biocentury Research Farm Safety Training
25	26	27	28 9:00AM Fire Safety and Extinguisher Training 2:00PM Radiation Safety for Materials Users - Part 4, <u>Performance Based Training</u>	29
1	2	3	4	5

If you would like to register for the class, click on its name.

IOWA STATE UNIVERSITY Environmental Health and Safety

# **Quick Start Instructions for the EH&S Learning Center**

🕙 training.ehs. <b>ia</b>	state.edu/IOWAS	U/Programs/Stan	dard/Control/elmlearner	.wml?RemoteST	=81baef1707dd0	7130b0f2f1	.b0f&Menu/	Action=Non 🏠
Laboratory Safety	Orientation (EH	S-LAB-ORENT-20	)07-CL)					
Scheduled For	08/20/2	013	Time	8:30AM CST				
Register By	08/13/2	013	Class	s Status Open				
Class Size	25		There	e are <mark>23</mark> Slots R	emaining		Reg	Ister
Duration	4.0 Hou	rs	Cost		N/A			
Session Number	Session Name	Delivery	Location	Venue	Date	Start	End	Instructions
1	One Day Event	Instructor Led	EH&S Services Building	Room 1230	08/20/2013	8:30AM	12:30PM	
nstructors	<ul> <li>Sarah M</li> </ul>	Aorris-Benavides						

A pop up window will open allowing you to register. Click on register.

🥹 IOWASU LearnerWeb System - Mozilla Firefox
🛞 training.ehs.iastate.edu/IOWASU/Programs/Standard/Control/elmLearner.wml?RemoteST=81baef1707dd07130b0f2f1b0f&MenuAction=Nor 🏠
Enroll in Training
Course Title: Laboratory Safety Orientation     Course Id: EHS-LAB-ORENT-2007-CL
You have been successfully enrolled into this course.
To add to your calendar click <u>Here.</u> If a warning prompt displays, click the "Always accept files of this type" to prevent the warning message appearing in the future. Click Open to have the event be added to your Calendar.
Please indicate if you have any special requests or requirements in connection with this enrollment:
D characters typed so far
Close Window

Enter any special requests you may have for us and then select Close Window. An email will be sent to your email account confirming your registration.

You will be able to track or cancel your enrollments by going to My Menu>My Enrollments.

Questions? Email ehstrain@iastate.edu