

Reservation for Housing and/or Dining at Iowa State University Residence Halls & Apartments



Please type or print legibly.

Last Name		First Name	
Street Address			
City	State	Zip Code	
Day-Time Telephone Number with Area Code		E-Mail (if any)	

Country (if outside U.S.)
Office Use Only
Office Use Only C Ltr Mailed / E-Mailed
Office Use Only - Date Rec'd

Biennial Conference on Chemical Education 2004

For additional information about each type of accommodation, please review the accompanying materials. At check-in time, the individual listed on this reservation form will be responsible for *one* payment for all rooms and meal plans requested, and complete check-in for all occupants listed. To assist the Department of Residence in making reasonable accommodations, please attach a separate letter if you will have a member in your party with special needs, such as wheelchair users, dietary allergies, etc., and list the name and description of special needs. If reserving for a large party, attach additional copies of reservation form if needed.

■ Air-Conditioned Residence Hall Lodging with Meals

This plan includes air-conditioned lodging in a residence hall for the nights of Sunday, July 18, 2004, through Wednesday, July 21, 2004 (check-out by 2:00 p.m. on Thursday, July 22). This plan also includes three meals per day beginning with dinner on Sunday evening, July 18 through lunch Thursday, July 22 with the exception of the dinner meal on Tuesday, July 20, as this is the planned banquet at Hilton Coliseum. A linen packet (pillow, pillowcase, blanket, sheets, 2 towels, 1 washcloth, and soap) for each person will be placed in each room for use during your stay.

Single room & meals plan for \$213.00/person		\$213.00 x ___ # of plans = \$	
Additional nights without meals for \$35.25/night (circle below)		\$35.25 x ___ # circled nights x ___ # of plans = \$	
Wed. 7/14 Thurs. 7/15 Fri. 7/16 Sat. 7/17		<i>Total</i> = \$	
	Last Name	First Name	Gender Office Use Only
Room 1			
Room 2			

Double room & meals plan for \$348.00 for 2 people		\$348.00 x ___ # of plans = \$	
Additional nights without meals for \$51.00/night for 2 people (circle below)		\$51.00 x ___ # circled nights x ___ # of plans = \$	
Wed. 7/14 Thurs. 7/15 Fri. 7/16 Sat. 7/17		<i>Total</i> = \$	
	Last Name	First Name	Gender Office Use Only
Room 1			
Room 2			

■ Residence Hall Lodging without Air-Conditioning, with Meals

This plan includes lodging in a residence hall without air-conditioning for the nights of Sunday, July 18, 2004, through Wednesday, July 21, 2004 (check-out by 2:00 p.m. on Thursday, July 22). This plan also includes three meals per day beginning with dinner on Sunday evening, July 18 through lunch Thursday, July 22 with the exception of the dinner meal on Tuesday, July 20, as this is the planned banquet at Hilton Coliseum. A linen packet (pillow, pillowcase, blanket, sheets, 2 towels, 1 washcloth, and soap) for each person will be placed in each room for use during your stay.

Single room, no air-conditioning, & meal plan for \$159.00/person	\$159.00 x ___ # of plans	= \$
Additional nights without meals for \$21.75/night (circle below)	\$21.75 x ___ # circled nights x ___ # of plans	= \$
Wed. 7/14 Thurs. 7/15 Fri. 7/16 Sat. 7/17	<i>Total</i> = \$	
Last Name	First Name	Gender Office Use Only
Room 1		
Room 2		

Double room, no air-conditioning, & meal plan for \$276.00 for 2 people	\$276.00 x ___ # of plans	= \$
Additional nights without meals for \$33.00/night for 2 people (circle below)	\$33.00 x ___ # circled nights x ___ # of plans	= \$
Wed. 7/14 Thurs. 7/15 Fri. 7/16 Sat. 7/17	<i>Total</i> = \$	
Last Name	First Name	Gender Office Use Only
Room 1		
Room 2		

■ **Air-Conditioned Campus Apartment Lodging**

This plan includes air-conditioned lodging for 4 people in a 4-bedroom (each bedroom contains a single bed) campus apartment for the nights of Sunday, July 18, 2004, through Wednesday, July 21, 2004 (check-out by 2:00 p.m. on Thursday, July 22). Four linen packets (each packet contains: pillow, pillowcase, blanket, sheets, 2 towels, 1 washcloth, and soap) will be placed in each apartment for use during your stay. The cost for this plan does not include meals. The cost for these apartments is for the entire apartment only.

4-bedroom/4-occupant apartment plan for \$600.00	\$600.00 x ___ # of plans	= \$
Additional nights without meals for \$150.00/night (circle below)	\$150.00 x ___ # circled nights x ___ # of plans	= \$
Wed. 7/14 Thurs. 7/15 Fri. 7/16 Sat. 7/17	<i>Total</i> = \$	
Last Name	First Name	Gender Office Use Only
Bedroom A		
Bedroom B		
Bedroom C		
Bedroom D		

■ **Dining Services**

These plans include meals served in our residence hall dining rooms conveniently located across from the Iowa State Center. Meal plans may be purchased by any conference participant or associated guest staying off-campus or in our on-campus apartments.

Meal Plan A for \$72.00 includes 3 meals per day beginning with dinner on Sunday, July 18 through lunch Thursday, July 22 with the exception of the dinner meal on Tuesday, July 20.	___ # of plans	Office Use Only
Meal Plan B for \$20.25 includes lunches on Monday, July 19; Tuesday, July 20; and Wed., July 21.	___ # of plans	Office Use Only

■ **Payment and Submission Information**

You are responsible for payment for all individuals listed on this reservation form. Reservations must be held with Visa, MasterCard, or Discover. A cancellation charge of \$25.00 per reserved bedspace will be charged if cancellation in writing is not received five days prior to the check-in date. Full payment will be due at check-in by cash, personal check, Visa, MasterCard, or Discover. Must complete:

<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover	Credit Card Number	Expiration Date	Office Use Only
	Cardholder's Signature	Date Signed	Office Use Only

Mail or fax your reservation form by 5:00 p.m. on Wednesday, June 30, 2004 to:

Fax: 515-294-6141
Telephone: 515-294-8384

Summer Conference Reservations
2419 Friley Hall
Iowa State University
Ames, IA 50012-0003